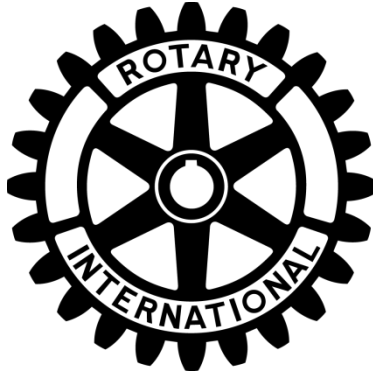

ROTARY INTERNATIONAL



MINUTES

of the

APRIL 2016

RI BOARD OF DIRECTORS MEETING

GENERAL OFFICERS
2015–16

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* *Filed only with the official copy of these minutes.*

MINUTES

of the

APRIL 2016 MEETING

Rotary International Board of Directors

The Rotary International Board of Directors held its fourth meeting of the year on 16–18 April 2016, in Evanston, IL, USA.

Present were: President K. R. Ravindran, President-elect John F. Germ, Vice President Greg E. Podd, Treasurer Per Høyen, Executive Committee Chairman Şafak Alpay, other directors Manoj D. Desai, Robert L. Hall, Bradford R. Howard, Jennifer E. Jones, Hsiu-Ming Lin, Peter L. Offer, Julia D. Phelps, Saowalak Rattanavich, Eduardo San Martín Carreño, Guiller E. Tumangan, José Ubiracy Silva, Giuseppe Viale, Karen K. Wentz, and General Secretary John Hewko. Thomas M. Thorfinnson attended as trustee liaison. Director Takanori Sugitani was unable to attend the meeting.

At the Board's invitation, also present were President-nominee Ian Riseley, and Directors-elect Mikael Ahlberg, Gérard Allonneau, Jorge Aufranc, Joseph Mulkerrin, Dean Rohrs, Tadami Saito and Noel Trevaskis. Director-elect Corneliu Dincă was unable to attend the meeting.

Andrew McDonald served as secretary of the meeting with assistance from Jennifer Faron and Matt Hohmann. Other staff present were David Alexander, Jim Barnes, Michele Berg, Joseph Brownlee, Lori Carlson, Peter Markos, John Osterlund, and Steve Routburg. Nobuko Andrews, Dora Calkins, Alain Drouot, Sandra LeBlanc, Ligia Lima, and Eiko Terao served as staff interpreters.

Under the guidance of the president, the general secretary had prepared an advance memorandum for this meeting containing items for consideration with background information and analyses. Those items, along with others initiated during this meeting, constituted the agenda of the meeting as reflected in the remainder of these minutes.

* * * * *

146. Minutes of the January 2016 Board Meeting

Statement: The general secretary distributed the January 2016 Board meeting minutes to each director.

DECISION: The Board approves the minutes of the January 2016 Board meeting as distributed.

147. Ratification of Decisions Made by the President

Statement: As authorized, President Ravindran took several decisions on behalf of the Board during the period 12 December 2015 through 29 February 2016.

DECISION: The Board ratifies the decisions shown in Appendix A made on behalf of the Board by President Ravindran during the period 12 December 2015 through 29 February 2016.

148. Ratification of Decisions Made by the General Secretary

Statement: As authorized, the general secretary took several decisions on behalf of the Board during the period 12 December 2015 through 29 February 2016.

DECISION: The Board ratifies the decisions shown in Appendix B made by the general secretary on behalf of the Board during the period 12 December 2015 through 29 February 2016.

149. Report of the General Secretary to the Board and to the Convention

Statement: The general secretary reported on the work at the Secretariat since the Board's January 2016 meeting. In accordance with the RI Bylaws, he also presented his report to the 2016 RI (Seoul) Convention.

DECISION: The Board

1. thanks General Secretary John Hewko for his thorough report concerning the work at the Secretariat in 2015–16;

2. records its appreciation for the leadership provided by the general secretary and for the cooperation extended to the volunteer leadership during the year;
3. approves the general secretary's convention report for submission to the 2016 RI (Seoul) Convention;
4. thanks the general secretary and staff for their hard work supporting the Board's initiatives in 2015–16 and most recently for ensuring the outstanding success of the 2016 Council on Legislation.

150. Report of the Treasurer

Statement: Rotary Code of Policies section 29.040.6. requires the RI treasurer to report on the status of RI finances at each Board meeting.

DECISION: The Board thanks Treasurer Høyen for his report.

151. Rotary International Tax Status

Statement: Under US tax law, Rotary International is a 501(c)(4) social welfare organization, which exempts the organization from most federal income taxes. The general secretary noted that it may be more advantageous to Rotary if it were registered instead as a 501(c)(3) organization.

DECISION: The Board requests the general secretary to analyze options for Rotary International's tax status, for report at the September 2016 Board meeting.

152. Communications from the Trustees

Statement: At their April 2016 meeting, the Rotary Foundation Trustees took several decisions of interest to the Board.

DECISION: The Board

1. notes the following decisions from the April 2016 RI Trustees meeting:
 98. Communications from the Board
 103. Trustee Selection of Lead Facilitator for 2017 Regional Leaders Training Institute
 104. Trustee Promotional Travel Funds
 109. Building The Rotary Foundation Endowment: 2025 by 2025
 110. Areas of Focus Major Gifts Initiative Report

114. Programs Committee Report: Grant Model Evaluation—Projects of Scale
 123. Joint Committee on Partnerships Report
 124. World Vision Strategic Partner Update
 139. Budget for 2016–17 Contributions and Program Awards
 142. Investment Governance
2. noting the importance of having well trained grant sponsors to ensure a successful grant application process
 - a. encourage districts to allocate more time and emphasis on District Foundation Seminars and the Grant Management Seminar;
 - b. request the general secretary to provide training and support to district international service chairs to help ensure quality needs assessments and project design before developing a global grant application;
 - c. encourage districts to appoint district international service chairs for three-year terms;
 3. approve the Trustees plan for Endowment Fund Centennial recognition opportunities, as shown in Appendix C, provided that the funds solicited and obtained are new funds.

153. Procedures for Selecting Rotary Foundation Trustees

Statement: To provide for consistency in the process, President Ravindran suggested that the Board establish procedures to be used by the president-nominee when nominating Trustees to the Rotary Foundation.

DECISION: The Board agrees that the following procedures should be used to nominate and elect Rotary Foundation trustees under RI Bylaws section 22.020:

The president-elect shall

- a. annually call for suggestions for qualified persons for the position of Rotary Foundation trustee from present and past RI senior leaders;
- b. appoint a task force of at least three members to review the suggested names and recommend to the president-elect no fewer than three candidates for each open position on the Rotary Foundation trustees;
- c. provide this task force with the qualifications, expertise, skills, and geographical considerations

that the president-elect wishes the task force to consider when recommending candidates.

154. Council Resolutions Concerning The Rotary Foundation

Statement: The 2016 Council on Legislation adopted three resolutions related to The Rotary Foundation. The general secretary suggested that the Board refer these matters to Trustees for consideration.

DECISION: The Board refers Council resolutions 16-141 (to consider amending the terms for Foundation grants to permit the purchase of equipment for pre- or post-surgical care units), 16-142 (to consider allowing district grant subcommittee chairs to monitor and review online grant applications), and 16-144 (to consider reinstating funding for scholarships to support graduate students in areas not related to the areas of focus) to the Trustees for consideration.

155. Petitions to the Board

Statement: The Board considered two petitions from Rotary clubs:

- from the Rotary Club of Vladivostok, Russian Federation, requesting the Board to consider that the past district governors from former District 2225 are not compatible with any future leadership positions in Rotary;
- from the Rotary E-Club of the Carolinas, requesting the Board to consider implementing various measures for improving e-clubs.

DECISION: The Board, the Executive Committee acting on its behalf, requests the general secretary to follow-through on the petitions received at this meeting in accordance with discussion at this meeting.

156. Updates to the Rotary Code of Policies

Statement: Board policy requires the general secretary to review at the conclusion of each Board meeting the decisions taken at that meeting and prepare a report listing the decisions that may be added to the Rotary Code of Policies. The general secretary provided suggested amendments to the Code based upon decisions the Board took at its January 2016 meeting.

Rotary Code of Policies section 49.060. states that any section or subsection of the Code that is more than 30 years old, and has not been subsequently amended, shall be automatically rescinded effective 1 July of the applicable year, unless formally retained by specific

Board action. Since the Board had reviewed sections of the Code adopted before 1986 at previous meetings, it considered Code sections adopted during 1986 at this meeting.

DECISION: The Board, to record the decisions taken at its January 2016 meeting and previously,

1. amends the Rotary Code of Policies as found in Appendix D, filed only with the official copy of these minutes;
2. agrees to retain the sections of the Rotary Code of Policies adopted before 1986 as currently written found in Appendix D, filed only with the official copy of these minutes.

157. Revised Rotary Code of Policies Chapter 4 (Administration)

Statement: In decision 39, November 2010, the Board requested the general secretary to conduct a thorough review of the Rotary Code of Policies with the goal of reducing its length by removing obsolete and unnecessary provisions. The Board previously adopted revisions to chapters 2 (the Rotary Club), 3 (Districts), 6 (Communications), 7 (Meetings), and 8 (Finance).

DECISION: The Board

1. adopts the revised Rotary Code of Policies Chapter 4 (Administration) as shown in Appendix E, filed only with the official copy of the minutes;
2. requests the general secretary to present a similarly revised version of chapter 5 (Programs) for review by the Board at its January 2017 meeting.

158. Delegation of Authority to Appoint Conveners and Sites for 2016–17 Director Nominating Committees

Statement: The RI Bylaws require that governors report the names of the Director Nominating Committee members to the general secretary by 1 June. The Board must then designate a convener from among each committee's membership and a meeting site by 15 June. Normally, this is done annually at the Board's fourth meeting. Because both deadlines are after the April 2016 Board meeting, the general secretary suggested that the Board delegate authority to the president to act on its behalf in appointing the committees' conveners and meeting locations before the 15 June deadline.

DECISION: The Board, noting that Zones 3, 7A, 12, 16B, 20A, 27, 32, and 34 are currently selecting members of the director nominating committees that will meet in September 2016 to select the next directors from those zones, and further noting that RI Bylaws section 12.020.11. provides a deadline of 1 June for receipt of all names,

1. delegates authority to the president, acting on the Board's behalf after 1 June 2016 and upon the recommendation of the current director from the zone, to designate the convener for each director nominating committee and to decide the cities in which the committees shall meet in 2016;
2. notes that such presidential decision must be made no later than 15 June 2016, and that the committees must meet between 15 and 30 September, in accordance with RI Bylaws section 12.020.13;
3. authorizes the president, for good reason and in consultation with the current director from the zone, to change any of the meeting places and dates, if so requested by a convener.

159. Selection of Lead Facilitator for 2017 Regional Leaders Training Institute

Statement: In decision 34, October 2015, the Board agreed to the creation of a planning team for the Regional Leaders Training Institute, beginning in 2017, comprising a joint moderator and two lead facilitators; with one lead facilitator to be selected by the RI Board and the other by the Trustees. The Trustees took a similar decision at their October 2015 meeting. President-nominee Riseley shared his proposal for one of the 2017 RLTI lead facilitators.

DECISION: The Board agrees to the selection of Ananthanarayanan S. Venkatesh to serve as one of two lead facilitators on the 2017 Regional Leaders Training Institute planning team with the moderator Trustee Bryn Styles and one lead facilitator appointed by The Rotary Foundation Trustees.

160. Election Review Committee Report

Statement: In accordance with Board policy, the Election Review Committee reviewed election complaints received by the general secretary since the Board's January 2016 meeting and made its recommendations to the Board. The Administration Committee recommended that sitting directors be informed of election complaint in his or her zone.

DECISION: The Board

1. receives the complaint of the Rotary Club of Pohang-North (District 3630) concerning the election of the 2017-19 RI director from Zone 9 and
 - a. confirms that it is the responsibility of each district to verify the eligibility of its representative to the nominating committee for RI director;
 - b. notes that Governor Seung-Hun Han found that the proposed concurrences to the challenge of the selection of the director nominating committee were invalid and therefore the concurrences were not certified to the general secretary by 1 December as required by RI Bylaws section 12.020.19;
 - c. notes further that in the absence of any challenges, the president declared the selection of the Zone 9 nominating committee, Past Governor Eun-Soo Moon, to be the director-nominee from Zone 9;
 - d. finds that allegations of campaigning by or on behalf of Director-nominee Moon lack supporting evidence;
 - e. dismisses the complaint of the Rotary Club of Pohang-North and confirms the president's declaration of Eun-Soo Moon as the 2017-19 director from Zone 9;
2. thanks the members of the Election Review Committee for their report;
3. requests the general secretary to inform a sitting director of any election complaint in his or her zone.

161. Strategic Plan Update

Statement: In decision 50, October 2015, the Board agreed to develop a prioritized list of current and potential projects and programs that could be eliminated or reduced, for consideration at this meeting. The Board further requested the general secretary to estimate the resource requirements for any planning activities necessary for the next strategic plan. The general secretary reported that the Finance Committee was reviewing these matters for consideration in developing the final 2016-17 budget. The general secretary also provided an update on Rotary's efforts in carrying out

the current strategic plan to support and strengthen clubs, focus and increase humanitarian service, enhance public image and awareness, and improve financial sustainability and operational effectiveness.

DECISION: The Board

1. receives the general secretary's update on the current strategic plan and the planning process for the next iteration of the strategic plan;
2. looks forward to receiving the report from the first meeting of the 2016–17 Strategic Planning Committee at its "July" 2016 meeting.

DECISION 162–164

Operations Review Committee Report
Meeting 1–3 March 2016, Evanston, IL, USA

162. Rotary International Travel Service Review

Statement: President Ravindran requested the Operations Review Committee to conduct a review of the Rotary International Travel Service (RITS) to

- 1) provide transparency to RITS' operations;
- 2) determine the role of customer service in RITS operations;
- 3) determine RITS' success in securing the best deals from airlines;
- 4) determine if RITS is securing sufficient airline concessions;
- 5) consider if Rotary should operate its own travel agency; and
- 6) consider if RITS should provide other travel services to Rotarians and non-Rotarians as a source of income.

The committee reviewed three survey results of Rotarian travelers in 2015 and 2016 and engaged an outside travel consultant to collect and analyze various RITS travel data. The committee reported that RITS was strong at pursuing the lowest cost airfare and while RITS' airline agreements were reasonable and its handling of personal travel consistent with industry standards, RITS needed to also focus on addressing reasonable comfort concerns of its travelers and the value of the traveler's time when booking travel.

DECISION: The Board

1. confirms that the purpose of the *Rotary International Volunteer Travel Policy* is to conserve the funds of the organization while accomplishing the purposes of the travel by Rotarians, providing

reasonable comfort to travelers, and taking into account the value of the travelers' time;

2. to achieve such purpose, amends the *Rotary International Volunteer Travel Policy* as set forth in Appendix F, for all reservations made after 30 June 2016;
3. requests the general secretary to:
 - a. enhance the management reports prepared by the Rotary International Travel Service and its general contractor travel agency to provide better information regarding the implementation of the travel policy;
 - b. provide regular reports to the Operations Review Committee regarding the implementation of the travel policy in such manner as shall be directed by the committee;
 - c. engage a third-party travel management consultant to conduct a thorough travel audit and evaluation for report to the Operations Review Committee at its first meeting in 2016–17 and eventual report to the Board at its next following meeting;
 - d. conduct a travel survey of representatives to 2016 Council on Legislation to determine satisfaction about the travel services, for report to the Operations Review Committee at its first meeting in 2016–17;
4. requests the general secretary to include \$20,000 in the 2016–17 budget for this travel audit and evaluation.

163. Compensation Advisory Committee Responsibilities

Statement: In its role as Compensation Advisory Committee, the Operations Review Committee reviewed compensations comparability data for the general secretary, general managers, RI president, and president-elect; it reviewed pay ranges for all general managers as recommended by the general secretary; confirmed the reasonableness of recommended 2016–17 compensation for Rotary's "disqualified persons;" and a reviewed report of compensation paid to all RI staff.

DECISION: The Board

1. notes that the Operations Review Committee has reported to the Executive Committee its recommendations with respect to the pay ranges recommended by the general secretary for the general managers and the reasonableness of compensation proposed to be paid to Rotary's disqualified persons in 2016–17;
2. receives with appreciation the Operation Review Committee's summary report of the compensation paid to all RI staff.

164. Senior Leader Job Description and Staff/Volunteer Interactions

Statement: In decision 42, October 2015, the Board requested the Operations Review Committee to prepare job descriptions for the offices of Rotary president and director that would be distributed to President and Director Nominating Committees and candidates commencing in 2016. The Board also requested a plan for regularly scheduled events aimed at promoting improved interaction between staff and volunteers, for report at this meeting. The committee presented job descriptions that described each position, including terms and expected participation; listed each position's primary duties and responsibilities; and outlined the qualifications of the ideal candidates. The committee also presented a "Standard of Conduct for Interactions with Secretariat Staff," which outlines expectations for staff/volunteer interactions.

DECISION: The Board

1. adopts the job descriptions for RI director and RI president recommended by the Operations Review Committee as shown in Appendix G;
2. requests the general secretary to distribute the RI director and RI president job descriptions to candidates and nominating committees beginning in the 2016–17 Rotary year;
3. notes that the Operations Review Committee is
 - a. developing director-elect orientation materials that clarify volunteer and staff roles and expectations to be incorporated into the orientation for incoming directors and committee members;

- b. developing a plan for regularly-scheduled events aimed at promoting improved interaction between staff and volunteers;
- c. considering the feasibility of the long-term strategies to improve staff and volunteer interaction

for report to the Board at its September 2016 meeting.

4. adopts the "Standard of Conduct for Interactions with Secretariat Staff" recommended by the Operations Review Committee shown in Appendix H;
5. requests the Trustees to
 - a. review the job description for TRF Trustee at their September 2016 meeting and recommend any suggested amendments to the Board;
 - b. review and adopt the job description for the TRF Trustee Chairman recommended by the Operations Review Committee;
 - c. review and adopt the "Standard of Conduct for Interactions with Secretariat Staff."

Note: Director Offer requested that his negative vote be recorded.

165. Establishment of Zone Realignment Committee

Statement: RI Bylaws section 12.010.4. requires the Board to undertake a comprehensive review of the composition of the Rotary zones at least every eight years to maintain an approximately equal number of Rotarians in each zone. The last review was completed in 2008. President-elect Germ recommended the Board begin the process for the next review.

DECISION: The Board

1. in accordance with RI Bylaws section 12.010.4., which requires the Board to undertake a comprehensive review of the composition of the zones at least every eight years to maintain an approximate equal number of Rotarians in each zone, agrees to review the composition of Rotary's 34 zones in 2016–17;

2. requests its 2016–17 president to appoint a committee comprising a chair, vice-chair, and six directors or past directors representing the major geographical areas of the world as outlined in the background of this item;
3. requests the committee to recommend criteria, guidelines, and a timetable for rezoning for consideration at the September 2016 Board meeting.

166. Recognition for Outstanding Staff Community Service

Statement: The general secretary noted that the Rotary Code of Policies provides for a recognition award for outstanding staff community service but that the award has not been given in recent years. To help contribute to the Board’s goal of improving volunteer and staff relationships, the general secretary suggested the Board reinstitute this award and update its guidelines for the next cycle.

DECISION: The Board reaffirms Rotary Code of Policies section 32.030.10. regarding recognition for outstanding staff community service and approves the guidelines for this annual recognition award as shown in Appendix I.

167. Joint Committee on Partnerships Report

Statement: The Joint Committee on Partnerships met on 29 February–2 March 2016 in Evanston, IL, USA. The committee discussed action plans for the top ten resource partners, the status of Rotary’s strategic partnerships, the characteristics of successful strategic partnerships, a possible corporate engagement proposal, the implementation of sponsorships, a memorandum of understanding with Opportunity International/Canada, corporate social responsibility opportunities, the vetting of potential resource partners, and break-out sessions on partnerships at the Korea convention, among other topics.

DECISION: The Board

1. thanks the Joint Committee on Partnerships for its report;
2. notes the pilot marketing relationship in place with eBay and requests the general secretary to provide an update on the progress of this relationship at the September 2016 Board meeting;

3. thanks UNESCO-IHE for being a valued partner, but concurs with the Trustees’ decision not to renew the memorandum of understanding with UNESCO-IHE and encourages interested Rotarians to use the Global Grant process to award scholarships to appropriate candidates for the UNESCO-IHE program.

168. World Vision Strategic Partner Update

Statement: In decision 54, October 2015, the Board approved a strategic partnership with World Vision to be implemented in India during the course of the WASH in Schools target challenge and requested regular updates throughout the duration of the partnership. The general secretary reported on recent meetings in India with local Rotarians and World Vision to develop a partnership strategy and a funding model for programming and operations.

DECISION: The Board receives the general secretary’s report on the WASH in Schools Target Challenge.

169. Rotary Fellowships Committee Report

Statement: Rotary fellowships that wish to use “Rotary” in their name are subject to review and approval by the Board. The Rotary Fellowships Committee agreed that this proposed fellowship otherwise meets requirements for a Rotary Fellowship.

DECISION: The Board recognizes the proposed Rotary on Pins Fellowship and authorizes the use of the word “Rotary” in the fellowship’s name.

170. District International Service Committee Revision of Responsibilities

Statement: President-elect Germ suggested the Board consider expanding the responsibilities and qualifications of the District International Service Committee chair to make the role more effective.

DECISION: The Board amends the Rotary Code of Policies regarding the responsibilities and qualifications of the District International Service Committee chair as follows:

17.030.3. Additional Committees

[text omitted]

B. International Service Committee

It is recommended that districts and clubs establish an international service committee to help enhance the quality of the district's humanitarian efforts by identifying resources and experts to advise on international service projects and global grants. The district international service committee chair shall be concerned with promoting promote greater awareness of resources and strategies for project planning, implementation, identifying key local subject matter experts, and establishing direct lines of communication and accountability for all types of international service, with a special emphasis on improving global grant applications fellowship visits, international volunteer opportunities, and the developmenting of partnerships between international Rotary clubs and districts. The district international service committee chair will confer and cooperate with other leaders from across the district including but not limited to the district Rotary Foundation Committee, grants subcommittee, Community Service Committee, Vocational Service Committee, and Alumni Committee to identify and promote resources for improved projects and grants. The District International Service Committee will also collaborate with district Rotaract representatives, Rotarian Action Groups, the The Rotary Foundation Cadre of Technical Advisers, and other experts interested in assisting with global grant applications.

To be effective, the district international service committee chair must have continuity of leadership and success planning. A district's governor-elect, in consultation with the immediate past district governor and district governor-nominee, is encouraged to appoint a past district governor, past regional Rotary Foundation coordinator, or a past assistant regional Rotary Foundation coordinator to chair this committee, serving a recommended term of three years without reappointment limits.

171. Vocational Service Committee Report

Statement: The Vocational Service Committee met periodically via conference call in 2015–16 to discuss progress toward the goals it set at the beginning of the year, vocational service at the Seoul convention, classification and vocational service related language in RI's constitutional documents, among other topics.

DECISION: The Board

1. thanks the Vocational Service Committee for its report;
2. requests the Constitution and Bylaws Committee to draft legislation for possible submission to the 2019 Council on Legislation regarding vocational service as shown in Appendix J, filed only with the official copy of these minutes, for review by the Board at its January 2017 meeting.

172. Youth Exchange Committee Report

Statement: Noting that a shortened Youth Exchange preconvention meeting may negatively affect the meeting's value and appeal to registrants, the Youth Exchange Committee recommended that the Board add a half day of programming to the 2017 Youth Exchange Officers Preconvention meeting.

DECISION: The Board agrees to add a half day of programming to the 2017 Youth Exchange Officers Preconvention on Saturday, 10 June from noon to 17:00 hours, following the conclusion of the Presidential Peace Conference.

173. New Generations Committee Report

Statement: In decision 59, October 2015, the Board agreed in principle to initiate a pilot for Rotaractors to form innovative and flexible Rotary clubs contingent upon legislation passed at the 2016 Council on Legislation. The New Generations Committee noted that action taken at the Council made the pilot unnecessary, but the committee suggested that the Board still prioritize communications regarding Rotaractors forming innovative and flexible Rotary clubs and providing the necessary support to district leaders to facilitate the creation of new clubs by Rotaractors.

DECISION: The Board

1. requests the general secretary to prioritize communications across the Secretariat that:
 - a. promote interest in and support for forming new Rotary clubs that appeal to multiple generations of business and community leaders, particularly Rotaractors, Rotary alumni, and other young professionals;
 - b. encourage Rotaract clubs to serve as sponsors for new Rotary clubs;

- c. coach district leaders to form new clubs and facilitate support from Rotarians;
- 2. requests the New Generations Committee to advise the general secretary and recommend communication approaches and audiences for the campaign.

174. 2019 RI (Hamburg) Convention Report

Statement: In decision 185, May 2015, the Board tentatively selected Hamburg, Germany as the site for the 2019 RI Convention, using the Hamburg Messe und Congress as the primary venue and requested an update at this meeting. The general secretary reported that the Hamburg Host Organization Committee structure is complete and initial meetings with the committee had taken place to review requirements and expectations. The general secretary also reported on potential risks and challenges with a Hamburg convention and how best to address them.

DECISION: The Board receives the general secretary’s report on the 2019 RI (Hamburg) Convention.

175. 2021 RI (Taipei) Convention Report

Statement: In decision 185, May 2015, the Board looked with favor on Taipei, Taiwan as the site for the 2021 RI Convention. However, since Taipei did not fully meet the requirements for hosting a Rotary convention, final approval is subject to several conditions, including construction of appropriate facilities, adequate space in which to hold all convention activities, the successful negotiation of an appropriate block of hotel rooms, a transportation agreement, research into tax implications, and other issues. The general secretary reported holding preliminary talks with the Taipei Host Organization Committee to review requirements, expectations, timelines, and budgets. The general secretary also noted that construction of the proposed convention facilities appears to be on schedule.

DECISION: The Board receives the general secretary’s status update on the 2021 RI (Taipei) Convention.

176. 2017 Atlanta Presidential Peace Conference and Preconvention Meetings

Statement: At their January 2016, the Trustees agreed to combine the 2017 Rotary Peace Symposium with the Presidential Peace Conference as a preconvention event at the 2017 Atlanta convention. The Board, in decision 128, January 2016, agreed to cooperate with the

Trustees in sponsoring a Presidential Peace Conference as a preconvention event and set registration fees for the event. President-elect Germ suggested that the Board increase these fees to more fully cover the costs and to provide for a high quality conference.

DECISION: The Board amends its decision 128, January 2016 as follows:

- 128. 2017 Atlanta Presidential Peace Conference and Preconvention Meetings

DECISION The Board

[text omitted]

- 4. suspends Rotary Code of Policies section 57.110.6. and sets the following dates and registration fees for the conference and preconvention tracks as follows:

Track	Start	End	Registration Fee US\$
Presidential Peace Conference-only	9 June, 09:00	10 June, 12:00	26.50 US\$126.50
Presidential Peace Conference: Youth Exchange Officers Preconvention	8 June, 09:00	10 June, 12:00	100.00 US\$126.50
Presidential Peace Conference: Rotaract Preconvention	8 June, 09:00	10 June, 12:00	100.00 US\$126.50

[text omitted]

- 6. requests the general secretary to determine the ticket-price and date and time of the Youth Exchange Officers reception and banquet ~~to occur on 8 June 2017~~ according to current practice;

177. Membership Committee Report

Statement: The Membership Committee met on 5–6 April 2016 and discussed recent membership trends, membership-related enactments being considered at the 2016 Council on Legislation, the status and evolution of the regional membership plans, survey results regarding these plans, and alternative membership models, among other topics.

DECISION: The Board

- 1. thanks the Membership Committee for its evaluation of the regional membership plans;
- 2. notes that there is a correlation between the financial investment in regional membership plans,

and membership growth and in the strengthening of clubs;

3. acknowledges the Membership Committee's assessment that the financial investment in the regional membership plans is important for Rotary's success;
4. requests the general secretary to work with the Membership Committee to develop a plan—including a funding mechanism—to continue an efficient investment in regional strategies at the club level to grow membership, for report at the January 2017 Board meeting;
5. requests the Membership Committee to work with the general secretary to provide a more detailed analysis of the regional membership plans at its September 2016 meeting;
6. requests the Membership Committee, in conjunction with the general secretary, to further develop a global membership model test project that is not club-based and requests the general secretary to allocate \$75,000 from the regional membership plan funds for this purpose, for report at the January 2017 Board meeting.

178. Districting Committee Report

Statement: The Districting Committee met via teleconference in January and March 2016 and discussed the concept of satellite districts, reviewed membership development plans submitted by districts at the Board's request, and further reviewed the status of all districts that are near or below 1,100 members.

DECISION: The Board

1. notes the membership of districts as listed in Appendix K continues to be below 1,100 Rotarians and requests the directors of those zones to investigate further, for report to the Districting Committee by 1 August 2016;
2. agrees that the Board will review these reports and will consider further action regarding these districts at its September 2016 meeting;
3. reminds District 7530 (West Virginia, USA) that
 - a) the district membership chair position is a three-year appointment

- b) the district membership activity report is due 31 July 2016

and requests the district to submit by 15 November 2016 to the Districting Committee a second membership activity report on the status and implementation of each element of the district's plan;

4. reminds District 7640 (New Jersey, USA) that
 - a) the district membership chair position is a three-year appointment
 - b) the district a membership activity report is due 31 July 2016

and requests the district to submit to the Districting Committee

- a) a revised membership plan by 1 June 2016, to include measurable goals, activities attached to each goal, and a timeline to achieve these goals
 - b) a membership activity report by 15 November 2016 on the status and implementation of each element of the new plan;
5. reminds District 9910 (New Zealand, New Caledonia, Norfolk Island, and Vanuatu) that
 - a) the district membership chair position is a three-year appointment
 - b) the district membership activity report is due 31 July 2016;
6. grants an exemption from redistricting to District 7510 (New Jersey, USA) until 1 July 2017;
7. reminds District 7510 (New Jersey, USA) that selection of a district membership chair is a three-year appointment and requests the district to submit to the Districting Committee:
 - a) a revised membership plan by 1 June 2016, to include measurable goals, activities attached to each goal, and a timeline to achieve these goals
 - b) a membership activity report by 15 November 2016 on the status and implementation of each element of the new plan;
8. reorganizes the clubs in Districts 5490 and 5510 into one new district, effective 1 July 2017, as follows:

District 5495

USA—ARIZONA, that portion north of a line beginning at the southeastern corner of Apache County and following the boundaries of Apache and Navajo counties westward to the intersection of U.S. Highway 60; thence south along U.S. Highway 60 to U.S. Highway 89; thence south along U.S. Highway 89 to the Gila River (excluding the cities of Globe, Miami, Superior and Florence Junction); thence northwest along the Gila River to U.S. Highway 85; thence north along U.S. Highway 85 to Interstate 10; thence west along Interstate 10 to the state border); and CALIFORNIA, only that portion of the county of San Bernardino south of latitude 35° and east of longitude 115°, and the city of Laughlin, NEVADA, to include the area in Nevada bounded by the Colorado River to the East, extending west to US HWY 95; and Nevada State highway 163 to the north, extending south to US Interstate 40.

and requests the general secretary to notify Districts 5490 and 5510 of this decision.

179. District Governor New Funding Process

Statement: In decision 82, October 2015, the Board amended the Rotary Code of Policies to address inconsistencies with the financial reporting practices among Rotary's district governors. The Board also requested the general secretary to define criteria for sending a governor's funds directly to the qualifying districts and to develop a process by which Rotary can certify the status of these funds. The general secretary reported that 200 districts with existing sophisticated financial structures, and no stewardship issues or election complaints were invited to apply for testing the new funding process. A training plan, including sessions at GETS and the International Assembly, webinars and printed materials have been developed. Also, a communications and marketing plan is under development.

DECISION: The Board receives the report on the implementation of testing a new process for funding district governors.

Note: Director Hall requested that his negative vote be recorded.

180. District 3272 (Pakistan) Non Districted Status

Statement: In decision 79, October 2015, the Board agreed to consider placing all clubs in District 3272 into non-districted status for three years unless the district met specific conditions determined by the Board. At the January 2016 Board meeting, the general secretary reported that while the conditions had been met, there was still a concern regarding fictitious clubs that needed to be resolved. In decision 134, January 2016, the Board requested the general secretary to review the district governor's analysis of clubs with fictitious members and take appropriate action, for report at this meeting. The general secretary reported that the district has fulfilled the Board's requirements.

DECISION: The Board

1. acknowledges the efforts of the District 3272 leadership to comply with the conditions set by the Board at its October 2015 meeting;
2. notes that serious disputes and conflicts among the District 3272 leaders continue to negatively impact the clubs and that a letter was sent by President Ravindran on 29 March 2016 asking the district governor, governor-elect and governor-nominee to agree to the following conditions by no later than 15 April 2016:
 - a) follow the Rotary International Bylaws, the Rotary Code of Policies, and the district's policy;
 - b) uphold an appearance of cooperation and respect, including during the district governor-nominee selection process;
 - c) avoid all election complaints for at least three years;
 - d) stop speaking or writing about fellow Rotarians negatively, avoid public negative comments about Rotarians, and ensure all team members comply;
 - e) resolve issues at the district level and stop sending accusations to the general secretary and Rotary senior officers;
 - f) conduct the district's financial affairs in an open and transparent manner, including submitting the annual statement and report of district finances to the clubs in accordance with the RI Bylaws;
3. confirms that the District 3272 governor Sajid Bhatti, governor-elect Mir Ali, and governor-

nominee Faiza Qamar submitted their written agreement to the above conditions by the deadline;

4. agrees not to place the clubs in District 3272 into non-districted status at this time, but reserves the right to reconsider this decision if the District 3272 leaders fail to adhere to the letter and spirit of the agreed upon conditions.

181. District 3011 (India) Election Issues

Statement: In July 2015 President Ravindran reminded all clubs in India of RI's zero-tolerance policy regarding campaigning for the office of district governor. In January 2016 the president convened a committee to review affidavits alleging misconduct and campaigning in district governor election in India. The committee reported on elections misconduct it had discovered in District 3011.

DECISION: The Board

1. thanks the investigation committee appointed by President Ravindran to report on alleged election misconduct by individuals in District 3011;
2. notes that the report indicates that all four candidates participating in the 2018–19 district governor selection process in District 3011 are in violation of the prohibition against campaigning, canvassing, and electioneering in the RI Bylaws;
3. notes that the report indicates the improper involvement of past governors in the 2018–19 district governor selection process in District 3011 and requests District Governor Sudhir Mangla to admonish the past governors named in the report;
4. admonishes Rotarian Papujit Singh Sarna of District 3011 for filing a frivolous complaint and strongly advises that he not be permitted to participate in any future nominating committees in that district;
5. agrees that District 3011 will be dealt with seriously in the event of any further election complaints from 1 July 2016 to 30 June 2019;
6. agrees that in the absence of a formal election complaint being filed, the Board will not take further action on this matter.

182. Non-Districted Status, District 3100 (India)

Statement: Noting long-standing conflicts and dysfunction in District 3100, President Ravindran appointed a committee to look into these matters and recommend solutions to address the problems. The committee conducted a thorough investigation and recommended dissolving the district, among other measures.

DECISION: The Board

1. acknowledges the efforts of the committee appointed by President Ravindran to investigate and report on the situation in District 3100;
2. notes the evidence in the report of a pervasive culture in the district inimical to the sound principles and philosophies of Rotary;
3. notes with dismay the evidence in the report of ongoing financial and administrative misconduct of a serious nature by the District 3100 leaders over the course of several years;
4. censures Past District Governors Manhendra S. Jain, Brij Bhushan, and Vagish Swarup Agarwal, identified in the report as playing central roles in the ongoing financial and administrative misconduct in District 3100;
5. suspends all past district governors from the district from any RI appointments until 1 July 2021;
6. requests The Rotary Foundation Trustees to suspend all past district governors from the district from any Rotary Foundation appointments until 1 July 2021;
7. places the clubs in District 3100 into non-districted status effective 1 July 2016;
8. requests RI President Ravindran to name Past District Governor Sanjay Khanna of District 3011 as special representative to support the non-districted clubs.

183. Electronic Voting in Zones 4, 5, and 6A

Statement: As a result of a challenge to the Zone 5 nominating committee's selection for RI director, the zone used electronic voting in 2016 for the first time to choose its director. Noting the success of this vote (as indicated by the high voter turnout, lack of spoiled ballots, and absence of any attempted fraud), the Board

considered whether this method should be used for other elections in India.

DECISION: The Board

1. notes the success of using an electronic voting system in the recent Zone 5 director election;
2. agrees electronic voting reduces the possibility of election malpractices and provides for a more efficient, convenient, and cost effective process;
3. extends this system wherever a mail ballot is needed to all district and zone elections in Zones 4, 5, and 6A as a pilot project for elections held in 2016–17, 2017–18, and 2018–19, and requests the general secretary to make the necessary arrangements.

184. Annual Statement and Report of District Finances

Statement: In decision 82, October 2015, the Board strengthened its requirements regarding district governor finances by stipulating that the “governor shall send a copy of his/her financial report to the general secretary within three months of the completion of the governor’s year in office with proof that the report has been independently reviewed and provided to each club for discussion at a district meeting....” The Board further established penalties for noncompliance. President Ravindran requested an interim report on this process.

DECISION: The Board

1. affirms the importance of the requirement that all district governors provide an annual statement and report of district finances to each club in their district for discussion and adoption in accordance with Article 15.060.4 of the RI Bylaws, and notes that the sanctions approved by the Board at its October 2015 meeting will be strictly applied to past district governors who fail to comply with these requirements;
2. agrees that the past district governors who have failed to comply with RI Bylaws article 15.060.4, as shown in Appendix L, filed only with the official copy of these minutes, are ineligible to receive any:
 - additional expense reimbursements from RI
 - RI volunteer appointment or assignment
 - Rotary Foundation appointment or assignment
 - RI or Rotary Foundation award

until the general secretary confirms that this requirement has been fulfilled.

185. E-Club Committee Report

Statement: The 2015–16 E-club Committee sought to review the “clarity and effectiveness” of current e-club policy and to recommend enhancements for their long-term success. The committee discussed several topics including youth leadership, having one e-club platform, use of social media, an e-club administrative structure, the mark of excellence for e-clubs, and a digital strategy plan, among others. The committee made several recommendations to the Board but noted it still had work to complete.

DECISION: The Board

1. thanks the committee for its interim report outlining strategies to enhance the long-term growth and success of Rotary e-clubs and requests the committee to submit its final report to the general secretary by 30 June 2016;
2. requests the general secretary to share the E-club Committee’s final report with the Membership Committee and Strategic Planning Committee for implementation and report to the September 2016 Board meeting.

186. Communications Committee Report

Statement: The Communications Committee met on 22–23 March 2016 in Evanston, Illinois, USA and discussed Rotary’s brand strengthening initiative and global public image, improvements to rotary.org, Rotary’s social media practices, the status of Rotary’s magazine, the end of Polio communications plan, and the Foundation centennial celebration plans, among other topics. The committee had no specific recommendations for Board consideration.

DECISION: The Board thanks the Communications Committee for its report.

187. End of Polio Subcommittee Report

Statement: In decision 152, January 2015, the Board approved creation of a joint subcommittee of the Communication and International PolioPlus committees to discuss Rotary’s communication plans for the end of polio. The committee reported on the global media presence regarding Rotary’s polio eradication efforts, Rotary’s digital communications strategy, celebrity

engagement successes with over 100 celebrity ambassadors, the success of Rotary’s World Polio Day, and a financial overview of and funding request for the end of Polio communications plan, among other topics.

DECISION: The Board

1. supports in concept the PolioPlus communications spending plan for 2017–19, totaling US\$5,128,000, of which 50 percent shall be allocated to The Rotary Foundation, subject to the review and recommendation of the International PolioPlus Committee and approval by the Trustees;
2. agrees that the funds remaining from the \$3,090,000 that it had approved in decision 168, May 2014 for PolioPlus communications, be used in accordance with this spending plan until fully depleted (note \$1,725,000 remaining);
3. in accordance with RI Bylaws section 17.050.6. and by three-quarters vote of all directors, authorizes the use of \$839,000 from the general surplus fund for PolioPlus communications;
4. requests the general secretary to ensure that RI coordinates with the Global Polio Eradication Initiative partners on end of polio communications.

188. Investment Governance

Statement: The Investment Committee requested the Board to consider establishing an investment office to oversee the investment of RI and TRF assets. The establishment of this office would also include a new Secretariat position of chief investment officer to work with the chief financial officer and the Investment Committee. The Board requested an update on the progress of this office at this meeting.

DECISION: The Board

1. supports the establishment of an investment office at Rotary International that would assume authority, responsibility, and accountability for the investment programs of The Rotary Foundation and Rotary International;
2. approves additional meetings of the Investment Committee in 2016–17 to support the selection, recruitment, and training of a chief investment officer and requests the general secretary to budget for additional committee expenses and recruitment consulting fees accordingly;

3. requests the Investment Committee to provide an update on the establishment of this investment office at the September 2016 Board meeting;
4. requests the Investment Committee to suggest Rotary Code of Policy amendments to ensure that the new investment office shall operate without influence of individual investment requests, for report at the September 2016 Board meeting.

189. Rotary Global Rewards Update

DECISION: The Board receives the general secretary’s update on the Rotary Global Rewards program and requests a further update at its September 2016 meeting.

190. Modifications to the Budget

Statement: At the conclusion of each meeting, the Board reviews all actions taken during that meeting affecting the RI budget.

DECISION: The Board

1. notes no modifications to the Rotary International 2015–16 budget.

2015-16 Budget	
Revenues:	US\$103,432,000
Expenses:	<u>103,663,600</u>
Change in net assets before Pension Settlement:	(231,600)
Pension Valuation Gain/(Loss)	9,000,000
Pension Settlement	<u>(5,200,000)</u>
Change in Net Assets	3,568,400
Convention Reserves	102,000
GSF funded expenses	<u>1,663,000</u>
Net Total of Revenue and Reserve Funding over Expenses	<u>\$5,333,400</u>

2. notes the following 2015–16 budget variances:

July 2015 meeting	(11,240)
October 2015 meeting	(3,870,000)
January 2016 meeting	<u>(90,000)</u>

Total 2015–16 Board meeting expense **(\$3,971,240)**

Funding from GSF/Reserves

October 2015 meeting	4,000,000
January 2016 meeting	<u>90,000</u>

Total 2015–16 change in net assets Including variances: **\$5,452,160**

3. notes the following decisions at this meeting, impacting future years:

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
<u>Revenues</u>			
Dec. 176, 2017 Atlanta Pres. Peace Conf.	37,525	-	-
Total Revenue	\$37,525	-	-

<u>Expenses</u>			
Dec. 162. Ops. Review Comm. Rpt.: Travel Policy	214,854	200,700	206,721
Dec. 166 Recog. for Outstanding Staff Comm. Serv.	5,000	5,000	5,000
Dec. 165 Establish. of Zone Realignment Comm.	70,000	-	-
Dec. 151 RI Tax Status	15,000	-	-
Dec. 179 Dist. Gov. New Fund. Proc.	61,700	-	-
Dec. 178 Dist. Comm. Rep.	(10,500)	1,143	-
Dec. 187 End of Polio Sub Comm. Rpt.	1,014,000	615,000	935,000
Total Expenses	\$1,370,054	\$821,843	\$1,146,721

Net Surplus/ (Deficit)	1,332,529	821,843	1,146,721
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Expenses

Funding from GSF/ Reserves

Dec. 187 End of Polio Subcomm. Rep.			839,000
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Net total of Revenue and Reserve Funding over Expenses - This meeting	\$1,332,529	\$821,843	\$1,985,721
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Adjournment

The foregoing is a true record of the proceedings at the April 2016 Rotary International Board of directors meeting.

K. R. Ravindran
President

Andrew McDonald
Secretary of the Meeting

ATTEST:

John Hewko
General Secretary, RI

APPENDIX A

RATIFICATION OF DECISIONS MADE BY THE PRESIDENT (Decision 147)

1. Vacancy in the Office of Governor-elect, District 1910 (Austria, Bosnia-Herzegovina)

Statement: District 1910 reported that governor-elect Jörg Nairz resigned from his position as governor-elect. Current Governor Gerhard Hellmann recommended that Past Governor Paul Jankowitsch, a member of the Rotary Club of Baden bei Wien, Austria be appointed as governor-elect. Director Viale concurred with this recommendation, and Rotarian Jankowitsch indicated that he is willing to perform this duty.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 13.070., appoints Past Governor Paul Jankowitsch, a member of the Rotary Club of Baden bei Wien, Austria, to serve as governor-elect of District 1910, assuming all the powers and privileges of the office.

2. Vacancy in the Office of Governor, District 3100 (India)

Statement: District 3100 reported that Governor Sunil Kumar Gupta resigned from office for personal reasons. Director Desai recommended that Governor-elect Deepak Babu, a member of the Rotary Club of Moradabad Mid-Town, Uttar Pradesh, be appointed as governor. Governor-elect Babu indicated that he is willing to perform this duty.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 6.120., appoints Governor-elect Deepak Babu, a member of the Rotary Club of Moradabad Mid-Town, Uttar Pradesh, to serve as governor-elect of District 3100, assuming all the powers and privileges of the office.

3. Waiver of Qualifications for Governor-nominee, District 2260 (Norway)

Statement: District 2260 requested that the Board grant a waiver to Rotarian Rune Magnussen, a member of the Rotary Club of Nannestad from the qualifications for a governor-nominee set forth in RI Bylaws section 15.070.3. At the time of his selection, Rotarian Magnussen had not served a full term as club president

but is otherwise fully qualified to serve as governor-nominee.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 15.070., excuses Rotarian Rune Magnussen, a member of the Rotary Club of Nannestad from the qualifications for a governor-nominee set forth in RI Bylaws section 15.070.3.

4. Waiver of Qualifications for Governor-nominee, District 2360 (Sweden)

Statement: District 2360 requested that the Board grant a waiver to Rotarian Christer Liljenberg, a member of the Rotary Club of Lerum-Aspen from the qualifications for a governor-nominee set forth in RI Bylaws section 15.070.3. At the time of his selection, Rotarian Liljenberg had not served a full term as club president but is otherwise fully qualified to serve as governor-nominee.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 15.070., excuses Rotarian Christer Liljenberg, a member of the Rotary Club of Lerum-Aspen from the qualifications for a governor-nominee set forth in RI Bylaws section 15.070.3.

5. Waiver of Qualifications for Governor-nominee, District 6630 (OH, USA)

Statement: District 6630 requested that the Board grant a waiver to Rotarian Amy Kapostasy, a member of the Rotary Club of Mentor, Ohio, from the qualifications for a governor-nominee set forth in RI Bylaws section 15.080. At the time she is schedule to take office, she will not have been a Rotarian for seven years but is otherwise fully qualified to serve as governor-nominee.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 15.080., excuses Rotarian Amy Kapostasy, a member of the Rotary Club of Mentor, Ohio, from the qualifications for a governor-nominee set forth in RI Bylaws section 15.080.

APPENDIX B

RATIFICATION OF DECISIONS MADE BY THE GENERAL SECRETARY (Decision 148)

Statement: The general secretary reported that, in accordance with instruction and authorization from the Board, he made the following decisions on behalf of the Board during the period 12 December 2015 through 29 February 2016.

1. Admission of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve provisional clubs' applications for membership in RI in accordance with established procedure and policy.

DECISION: The Board, the general secretary acting on its behalf, approves admission of the following Rotary clubs to membership in RI:

Zone 4

Ambarnath West, Maharashtra, India
Baroda Samvaad, Gujarat, India
Bhiwadi Shakti, Rajasthan, India
Bhuna Town, Haryana, India
Delhi Pride, Delhi, India
Faridabad Green, Haryana, India
Ghaziabad Vikas, Uttar Pradesh, India
Jammu Greater, Jammu & Kashmir, India
Mansa Royal, Punjab, India
Meerut Prabhat, Uttar Pradesh, India
Nashik Smart City, Maharashtra, India

Zone 5

Attibele Sarjapura, Karnataka, India
Bangalore Basavanagudi, Karnataka, India
Bengaluru Peenya Vaibhav, Karnataka, India
Bengaluru Reach Out, Karnataka, India
Diviseema, Andhra Pradesh, India
Husnabad, Telangana, India
Maddur Mythri, Karnataka, India
Magadi Central, Karnataka, India
Malur Central, Karnataka, India
Muvattupuzha Heritage, Kerala, India
Nittur, Karnataka, India
Soraba, Karnataka, India
Tiruchirapalli Green, Tamil Nadu, India
Tirunelveli Twin City, Tamil Nadu, India
Tiruvannamalai Pride, Tamil Nadu, India
Vandavasi Town, Tamil Nadu, India
Vilathikulam, Tamil Nadu, India

Zone 6

Baridhara Central, Dhaka, Bangladesh
Biratnagar Central, Nepal
Calcutta Sunshine, West Bengal, India
Central Butwal, Nepal
Diamond Harbour, West Bengal, India
Gulshan Garden City, Bangladesh
Gulshan Park City, Dhaka, Bangladesh
Guwahati Metro, Assam, India
Kanpur Vinayak Shree, Uttar Pradesh, India
Karachi Beach View, Sindh, Pakistan
Karachi Temuria, Sind, Pakistan
Khulna Green City, Bangladesh
Manikganj City, Bangladesh
Mehrabpur Central, Sindh, Pakistan
Modhumoti Dhaka, Bangladesh
Nangalkot Comilla, Bangladesh
Narayanganj River Side, Bangladesh
Pratapgarh Central, Uttar Pradesh, India
Shiekhupura, Punjab, Pakistan
Sialkot Allama Iqbal, Punjab, Pakistan
Urlabari, Nepal
Uttara Jhilmil, Bangladesh
Waling, Nepal
Yong Peng, Johore, Malaysia

Zone 7

Bulan West Coast, Bulan, Sorsogon, Philippines
Cabanatuan South, Nueva Ecija, Philippines
Cabiao North, Nueva Ecija, Philippines
Cavite Aguinaldo, Cavite, Philippines
Cavite South, Cavite, Philippines
Obando Centro, Bulacan, Philippines
San Jose Golden Harvest, Nueva Ecija, Philippines

Zone 8

E-Club of Western Australia, Australia

Zone 9

Daeso Mugunghwa, Chungcheongbug, Korea, Republic of
Ganggyeong Nanuri, Chungcheongnam, Korea, Republic of
Gyeongju Queen Alyoung, Gyeongsangbug, Korea, Republic of
New Mungyeong, Gyeongsangbug, Korea, Republic of
Osan-Segyo, Gyeonggi, Korea, Republic of
Seoul Daoom C&C, Seoul, Korea, Republic of
Seoul Nangmahn, Seoul, Korea, Republic of
Unjeong, Gyeonggi, Korea, Republic of

Zone 10

Beijing Chaoyang, People's Republic of China
Beijing Mandarin, People's Republic of China
Busan Marine City, Busan, Korea, Republic of

Zone 10 (cont.)

Calligraphy Greenway, Taichung, Taiwan
Dalian, Liaoning, People's Republic of China
Gwangju Hwangryong, Gwangju, Korea, Republic of
Hadong-Songrim, Gyeongsangnam, Korea, Republic of
Ilan North, Taiwan
Masan Gukhwa, Gyeongsangnam, Korea, Republic of
New Taipei Newlife, Taiwan
Seogwipo Bulrocho, Jeju, Korea, Republic of
Suncheon Arirang, Jeonranam, Korea, Republic of
Taichung Elite, Taiwan
Tainan, Taiwan
Taipei Eternity, Taiwan
Taipei Prosperity, Taiwan
Taipei Singfu, Taiwan
Taoyuan Tungyang, Taiwan
Tianjin, People's Republic of China

Zone 11

Marseille Lacydon, Bouches-du-Rhone, France
Marseille Roucas Blanc, Bouches-du-Rhone, France
Narbonne Clape Littoral, Aude, France

Zone 12

Chieti Maiella, Italy
Monza Villa Reale, Italy
Rome International, Italy

Zone 14

Bonn International, Germany
Henstedt-Ulzburg, Germany
Schweinfurt-Friedrich Ruckert, Germany

Zone 16

Bialystok, Poland
Dnipropetrovsk Apriori, Ukraine
E-Club of Poland, Poland
Gdansk Centrum, Poland
Lodz Reymont, Poland
Lviv International, Ukraine
Odessa-Rishelye, Ukraine
Poland Hansa, Poland
Zarasai, Lithuania

Zone 19

Achern-Buhl, Germany
Cluj-Napoca Transylvania, Romania
Graz Sud, Osterreich
Viseu de Sus, Romania

Zone 20

Abuja Asokoro Diamond, Fed. Cap. Territory, Nigeria
Abuja Deluxe, Fed. Cap. Territory, Nigeria
Abuja Maitama Central, Fed. Cap. Territory, Nigeria
Accra-Osu Oxford Street, Ghana
Ago-Iwoye Metropolitan, Ogun State, Nigeria
Alexandria Capital, Egypt
Alexandria Golden Riders, Egypt
Ankara International, Turkey

Zone 20 (cont.)

Atan-Ota, Ogun State, Nigeria
Conakry-Camayenne, Republic of Guinea
Cotonou Prestige, Benin
Heliopolis El Tayaran, Egypt
Igoma, Mwanza, Tanzania
Isheri-Olofin Golden, Lagos State, Nigeria
Istanbul Pera, Turkey
Kumasi-Nhyiaeso, Ghana
Lafia Central, Nasarawa State, Nigeria
Lake Tana-Bahir Dar, Ethiopia
Maiduguri, Borno State, Nigeria
Onitsha GRA, Anambra State, Nigeria

Zone 21

Cholula Milenaria, Puebla, Mexico
McAllen Evening, Texas, USA
Valledupar Cacique del Euparí, Cesar, Colombia

Zone 22

Lagoa da Prata-Princesa do Oeste, Minas Gerais, Brazil
Rio Claro-Alvorada, Sao Paulo, Brazil

Zone 23

Chiclayo Muchik, Lambayeque, Peru
Dunas Arequipa, Arequipa, Peru
Las Garcitas, Chaco, Argentina
Maringa-Acim, Parana, Brazil
Villa Angela, Chaco, Argentina

Zone 25

Twin Rivers Sacramento, California, USA

Zone 29

District 7300, Pittsburgh, Pennsylvania, USA
Grand Lake, Celina, Ohio, USA
Rochester Southeast, New York, USA

Zone 32

The Slate Belt (Northampton County), Pennsylvania, USA

Zone 33

Downtown Silver Spring, Maryland, USA

2. Amendment of Club Constitution – Change in Name of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may amend a club's constitution to change the name of the club.

DECISION: The Board, the general secretary acting on its behalf, approves an amendment to the following clubs' constitution whereby the names of the clubs are changed as follows:

From

Asan Sungyung,
Chungcheongnam,
Korea, Republic of

To

Asan Sungwoong,
Chungcheongnam, Korea,
Republic of

From	To
Asnieres, Hauts-de-Seine, France	Asnieres-sur-Seine, Hauts-de-Seine, France
Bangrak, Thailand	Bang Rak, Thailand
Bellevue, Nebraska, USA	Bellevue Papillion, Nebraska, USA
Christchurch North, Canterbury, New Zealand	Christchurch Avon-Otakaro, Canterbury, New Zealand
Coquimbo-La Herradura, Coquimbo, Chile	La Herradura, Coq., Chile
Digana, Sri Lanka	Kandy Hill Capital, Sri Lanka
Gwangju Pungyeong, Gwangju, Korea, Republic of	Gwangju Suwan, Gwangju, Korea, Republic of
Hastings, Dobbs Ferry & Ardsley, New York, USA	The Rivertowns- Dobbs Ferry, New York, USA
Icheon-Bubal, Gyeonggi, Korea, Republic of	Icheon Hyoyang, Gyeonggi, Korea, Republic of
Jonzac, Charente-Maritime, France	Jonzac Haute Saintonge, Charente-Maritime, France
Korbach-Arolsen, Germany	Korbach-Bad Arolsen, Germany
Mittelholstein, Germany	Rendsburg-Mittelholstein, Germany
Monterey Korean, California, USA	E-Club of Peninsula, District 5230, California, USA
Namyangju-Maehwa, Gyeonggi, Korea, Republic of	Namyangju Pyeongju, Gyeonggi, Korea, Republic of
Paris La Defense, France	Paris La Defense Courbevoie, Hauts-de-Seine, France
Riddells Creek, Victoria, Australia	E-Club of 9790 Latrobe, Victoria, Australia
Secunderabad Cantonment, Andhra Pradesh, India	Cantonment Secunderabad, Telangana, India
Seoul Seodaemun, Seoul, Korea, Republic of	Seoul With, Seoul, Korea, Republic of
Uitgeest-Kennemerland, Netherlands	Castricum-Kennemerland, Netherlands
Vaerloese, Denmark	Fureso, Denmark
Vinegar Hill, New South Wales, Australia	The Ponds, New South Wales, Australia

3. Amendment of Club Constitution – Change in Locality

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve requests from clubs to amend Article III of the club’s constitution to revise club locality.

DECISION: The Board, the general secretary acting on its behalf, approves amendments to the constitution of

the following Rotary clubs, thereby revising their localities:

- Archerfield, Queensland, Australia
- Balgowlah, New South Wales, Australia
- Belmont, Victoria, Australia
- Brownhill Creek, South Australia, Australia
- Castricum-Kennemerland, Netherlands
- Christchurch Avon-Otakaro, Canterbury, New Zealand
- E-Club of 9790 Latrobe, Victoria, Australia
- E-Club of Peninsula, District 5230, California, USA
- Fureso, Denmark
- Gladesville, New South Wales, Australia
- Gladstone-Port Curtis, Queensland, Australia
- Jonzac Haute Saintonge, Charente-Maritime, France
- Maryborough, Victoria, Australia
- Oyabe Naka, Toyama, Japan
- Paris La Defense Courbevoie, Hauts-de-Seine, France
- The Ponds, New South Wales, Australia

4. Merger of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve the application of two or more Rotary clubs to merge into a single new club, in accordance with established procedure and policy.

DECISION: The Board, the general secretary acting on its behalf, approves the merging of the following Rotary clubs in RI:

Club Name	New Club	New Charter Date
Seoul-Miyoo, Seoul, Korea, Republic of	Seoul-Miyoo, Seoul, Korea, Republic of	2 Sep 2014
E-Club of Seoul Soccer, Seoul, Korea, Republic of	Busan, Busan, Korea, Republic of	15 May 1935
Busan Hana, Busan, Korea, Republic of	Aanekoski-Suolahti, Finland	24 Jun 1947
Aanekoski, Finland	Aanekoski-Suolahti, Finland	10 Oct 1958
Suolahti, Finland	Belo Horizonte-Cidade Nova, Minas Gerais, Brazil	
Belo Horizonte-Cidade Nova, Minas Gerais, Brazil	Belo Horizonte-Leste, Minas Gerais, Brazil	
Belo Horizonte-Leste, Minas Gerais, Brazil	Dinuba Sunrise, California, USA	1 May 1922
Dinuba, California, USA	Dinuba Sunrise, California, USA	

<u>Club Name</u>	<u>New Club</u>	<u>New Charter Date</u>
Galt, California, USA Galt Sunrise, California, USA	Galt Sunrise, California, USA	18 Jun 1984
Clayton County, Georgia, USA Lake Spivey, Georgia, USA	Lake Spivey/Clayton County, Georgia, USA	10 Jun 1960

5. Reinstatement of Membership in Rotary International

Statement: Under the terms of the Board's delegation of authority, the general secretary may reinstate the membership of a club that was terminated for non-payment of financial obligations to RI, if such obligations have been met.

DECISION: In accordance with Rotary Code of Policies section 31.030.05. and in view of the fact that the clubs listed below have met the conditions of that policy, the Board, the general secretary acting on its behalf, reinstates the following Rotary clubs.

<u>District</u>	<u>Club Name</u>
3110	Kasganj Sanjivani, Uttar Pradesh, India
3250	Rehla, Jharkhand, India
3271	Karachi Sea View, Sind, Pakistan
3820	Pagbilao, Quezon, Philippines

6. Resignation of Membership in Rotary International

Statement: Under the terms of the Board's delegation of authority, the general secretary may cancel a club's charter upon the governor's recommendation if the club has ceased to exist.

DECISION: The Board, the general secretary acting on its behalf, accepts the resignation of the following clubs and declares their charters null and void:

<u>District</u>	<u>Club Name</u>
1020	Murrayfield Cramond, Lothian, Scotland
1200	Weymouth Harbourside, Dorset, England
1660	Courbevoie-Becou-les-Bruyeres, Hauts-de-Seine, France
1710	Les Echets-Miribel Porte de la Dombes, Ain, France
1730	Antibes-Azur-Riviera, Alpes-Maritimes, France
1760	Marseille Pytheas, Bouches-du-Rhone, France

<u>District</u>	<u>Club Name</u>
2202	Sant Pol de Mar-Montnegre, Spain
2230	Swidnica-Walbrzych, Poland
2330	Nordanstig-Bergsjo, Sweden
2350	Solna, Sweden
3630	Pohang-Deungdae, Gyeongsangbuk, Korea, Republic of
4160	Puruándiro Alfa, Michoacan, Mexico
4540	Americo Brasiliense, Sao Paulo, Brasil
4570	Rio de Janeiro-Recreio dos Bandeirantes, Rio de Janeiro, Brazil
4680	Eldorado do Sul-Parque Eldorado, Rio Grande do Sul, Brazil
5030	Seattle Metropolitan, Washington, USA
5040	Vancouver South, British Columbia, Canada
5080	Spokane-West, Washington, USA
5370	Grande Cache, Alberta, Canada
5510	Pinnacle Peak Scottsdale, Arizona, USA
5630	Ord, Nebraska, USA
5930	Raymondville, Texas, USA
5970	Waterloo Crossroads, Iowa, USA
6890	Tampa Hyde Park, Florida, USA
6890	Valrico, Florida, USA
7500	Beachwood-Berkeley, New Jersey, USA
7710	Smithfield, North Carolina, USA
9400	Westonaria, South Africa
9670	Nyngan, New South Wales, Australia
9800	St. Kilda, Victoria, Australia

7. Termination of Membership in RI – Disbanded

Statement: Under the terms of the delegation of authority by the Board, the general secretary may terminate the charters of clubs where further effort to rehabilitate the club is futile.

DECISION: The Board, the general secretary acting on its behalf, terminates the membership in RI of the following Rotary clubs:

<u>District</u>	<u>Club Name</u>	<u>Admitted</u>	<u>Termination</u>
3330	Petch La-Ngu, Satun Province, Thailand	29 Jun 2012	14 Jan 2016
3330	Rotary Club of Ranot, Songkhla, Thailand	16 Jun 2008	15 Dec 2015
3720	Ulsan Joemun, Ulsan, Korea, Republic of	13 May 2013	25 Feb 2016

<u>District</u>	<u>Club Name</u>	<u>Admitted</u>	<u>Termination</u>
4150	Puerto Vallarta Pitillal, Jalisco, Mexico	30 Jun 1999	16 Feb 2016
4380	Altagracia, Zulia, Venezuela	5 Feb. 1985	2 Jul 2015
5040	Vancouver Quadra, British Columbia, Canada	18 Mar 1992	29 Jan 2016
5520	Farmington - Tres Rios, New Mexico, USA	8 Nov 2007	31 Mar 2015
5550	Winnipeg North, Manitoba, Canada	30 Jun 1960	31 Dec 2015
6110	Nowata, Oklahoma, USA	17 Jun 1919	31 Dec 2015
6560	Greenfield Sunrise, Indiana, USA	26 Oct 1998	31 Dec 2015
6760	Westmoreland, Tennessee, USA	4 May 2000	31 Dec 2015
7710	North Durham, North Carolina, USA	28 Sep 1970	5 Jan 2016
9400	Honeydew Merlin, South Africa	15 Nov 1990	31 Dec 2015
9370	Nelson Mandela Bay (Port Elizabeth), South Africa	11 Jun 2015	15 Feb 2016
9400	Letaba, South Africa	21 Feb 1986	31 Dec 2015

8. Termination of Membership in RI – Failure to Function

Statement: Under the terms of the delegation of authority by the Board, the general secretary may terminate the charters of clubs where further effort to rehabilitate the club is futile.

DECISION: The Board, the general secretary acting on its behalf, in accordance with RI Bylaws section 3.030.2., terminates the membership in RI of the following the Rotary Club of Hallowell, Maine, USA (District 7790).

9. Modification of District Boundaries – Transfer of Area with No Clubs, Districts 3770, 3820 (The Philippines)

Statement: The Province of Aurora, Philippines in District 3820 is in an area that is very difficult to access from other parts of the district. The governor advised that the province is more easily accessed from and more compatible with District 3770.

DECISION: The Board, the general secretary acting on its behalf in accordance with the provisions of section 17.010.4. of the Rotary Code of Policies, approves the transfer of the area of land previously held in District 3820 to District 3770, effective 1 July 2016. As a result of this transfer, the new boundary descriptions for the two districts are:

District 3770:

THE PHILIPPINES — That portion of Luzon including the provinces of Bulacan, Nueva Ecija, Nueva Vizcaya, Isabela, Cagayan, Ifugao, Quirino, Kalinga, Apayao, Aurora and Batanes Island.

District 3820:

THE PHILIPPINES — That portion including the provinces of Batangas, Laguna, Quezon, Camarines Norte, Camarines Sur, Albay, Sorsogon, Marinduque, Romblon and Oriental Mindoro and Polillo Islands

10. Modification of District Boundaries – Transfer of Clubs, Districts 2430

Statement: The RI Board agreed to remove the Rotary clubs of Herat, Jalalabad, and Kabul City in Afghanistan from District 3272 (Afghanistan and Pakistan) and temporarily place them into non-districted status, until a new suitable district could be found for these clubs. In 2015, the District 2430 leadership agreed to accept the Afghani clubs. Notice was sent to all clubs in District 2430 and Afghanistan, and they were given 30 days in which to object. As only two clubs in District 2430 lodged objections, the district boundary change proceeded.

DECISION: The Board, the general secretary acting on its behalf in accordance with Rotary Code of Policies section 17.010.4., approves the transfer of the Rotary Clubs of Herat, Afghanistan; Jalalabad, Afghanistan; and Kabul City, Afghanistan from non-district status to District 2430, effective 1 July 2016. As a result of this transfer, the new boundary description is:

District 2430:

AFGHANISTAN; ZERBAIJAN; KAZAKHSTAN; KYRGYZSTAN; TAJIKISTAN; TURKEY – The east of Turkey along the Black Sea to the western borders of the provinces (from north to south) Adapazari, Bilecik, Kütanya, Usak, Burder, and along the Mediterranean Sea; TURKMENISTAN; UZBEKISTAN.

11. Modification of District Boundaries – Transfer of Clubs

Statement: With the approval of a majority of clubs in each district, governors in Districts 4849 and 4920 requested transfer of the Rotary Club of General Pico, L.P., Argentina from District 4849 to District 4920.

DECISION: The Board, the general secretary acting on its behalf in accordance Rotary Code of Policies section 17.010.4., approves the transfer of the Rotary Club of General Pico, L.P., Argentina from District 4849 to District 4920, effective 1 July 2016.

As a result of this transfer, the boundary descriptions for two districts are:

District 4849:

The provinces of Mendoza, San Juan, San Luis, Jujuy, Salta, Santiago del Estero, Tucuman and Catamarca, plus the cities of Eduardo Castex in La Pampa.

District 4920:

ARGENTINA, that portion of the Province of LA PAMPA, south of latitude 36, General Pico, and that portion of the Province of BUENOS AIRES including the Partidos of PELLEGRINI, TRENQUE LAUQUEN, PEHUAJO, HIPOLITO YRIGOYEN, BOLIVAR, OLAVARRIA, DAIR-EAUX, GUAMINI, SALLIQUELO, ADOLFO ALSINA, PUAN, TORNQUIST, SAAVEDRA, CORONEL SUAREZ, GENERAL LAMADRID, CORONEL PRINGLES, CORONEL DORREGO, TRES AROYOS, ADOLFO GONZALEZ CHAVES, LAPRIDA, SAN CAYETANO, NECOCHEA, LOBERIA, GENERAL ALVARADO, GENERAL ALVEAR, LAS FLORES, PILA, CASTELLI, DOLORES, TORDILLO, GENERAL LAVALLE, GENERAL MADARIAGA, MAIPU, MAR CHIQUITA, GENERAL PUEYRREDON, BALCARCE, AYACUCHO, GENERAL GUIDO, RAUCH, TANDIL, BENITO JUAREZ, AZUL and TAPALQUE.

12. Recognition of New Rotary Fellowships

Statement: Under the terms of the delegation of authority by the Board, the general secretary is authorized to recognize Rotary Fellowships, in consultation with the Rotary Fellowships Committee.

DECISION: The Board, the general secretary acting on its behalf, recognizes the following new Rotary Fellowships:

International Fellowship of Rowing Rotarians
Rotarian Fellowship of Corporate Social Responsibility

13. Termination of Rotary Fellowships—Failure to Communicate

Statement: In accordance with Rotary Code of Policies section 31.090.4., the general secretary may, acting on behalf of the Board, terminate a Rotary Fellowship in cases where the group has not communicated with the general secretary for a one-year period.

DECISION: The Board, the general secretary acting on its behalf, terminates the following Rotary Fellowships due to failure to communicate:

Fellowship of License Plate Collectors
Fellowship of Literacy Providers
International Fellowship of Travel Agents

14. Request to Join Rotaract Multidistrict Information Organization—District 3212 and District 3281

Statement: In accordance with the policy established by the Board with respect to multidistrict activities, the governors and Rotaract representatives of District 3212 and District 3281 requested the Board's approval to participate in Rotaract activities on a multidistrict level.

DECISION: The Board, the general secretary acting on its behalf, in accordance with established policy concerning multidistrict activities, authorizes the governor and Rotaract clubs in Districts 3212 and 3281 to participate in Rotaract South Asia Multidistrict Information Organization Representing Districts 2980, 3000, 3020, 3030, 3051, 3060, 3070, 3080, 3110, 3120, 3131, 3132, 3140, 3150, 3160, 3170, 3180, 3190, 3201, 3202, 3211, 3212, 3230, 3240, 3250, 3261, 3262, 3271, 3272, 3281, 3282, 3291, and 3292, subject to the activities being organized and conducted in accordance with RI policy.

APPENDIX C

**THE ROTARY FOUNDATION CENTENNIAL RECOGNITION OPPORTUNITIES
(Decision 152)**

Special opportunities are available to those who wish to support The Rotary Foundation during its centennial year through an outright gift to the Endowment Fund of \$1,000,000 or more. In return for providing crucial support to the Foundation, a donor may be recognized with a plaque in a Rotary International Headquarters space for a designated time. The donor’s name will also be recognized in a long-term display at One Rotary Center. The recognition opportunity is limited to one donor or couple per space.

could be regardless of the decision on Recognition Opportunities.

*Will only be established upon approval by The Rotary Foundation. All monetary amounts in this document are in U.S. dollars.

Three options for support to the Endowment Fund are presented for the Trustees’ consideration:

Option A: 100 percent of the spendable earnings used to support Rotary Foundation operations;

Option B: 50 percent of the spendable earnings used to support Rotary Foundation operations and 50 percent used to support Foundation programs;

Option C: 100 percent of the spendable earnings used to support Rotary Foundation programs;

Major gift pledges over three to five years are encouraged.

Options include:

Recognition opportunity	Amount	Duration
Board room	\$5,000,000	10 Years
Main lobby	\$5,000,000	10 Years
Auditorium	\$3,000,000	8 Years
First floor conference rooms (three)	\$1,500,000	6 Years
Conference rooms (multiple)	\$1,000,000	5 Years

Other space options may be considered at the donor’s request.

It has been suggested that the two most visible rooms at One Rotary Center should be officially named - Paul P. Harris Board Room and the Arch C. Klumph Auditorium - in recognition of the founder of Rotary and the founder of the Rotary Foundation.

While this item is not part of the decision recommended it could be added if the Trustees are in agreement. This

APPENDIX F

ROTARY INTERNATIONAL VOLUNTEER TRAVEL AND EXPENSE REPORTING POLICY FEBRUARY 2016 ~~JULY 2015~~ (Decision 162)

PURPOSE

The mission of the Rotary International Travel Service (RITS) is to provide safe, comfortable, cost effective travel services to Rotary funded travelers.

GENERAL POLICIES

1. Travelers are expected to follow travel policy guidelines which are designed to conserve the funds of the organization while accomplishing the purpose of the travel, providing reasonable comfort, and taking into account ~~meeting~~ the value of the travelers' time ~~travelers' basic needs~~. Regardless of the class of service entitlement, travel arrangements will be made in the lowest cost option of the entitled class of service taking into account all en route travel costs and the length of travel time. Travel products are selected ~~based on the lowest cost option~~ with a preference toward Rotary's preferred suppliers.

2. Any person whose attendance at a meeting, event or other activity, is fully or partially funded by Rotary International or its Foundation, including Rotarians, their spouses and others, shall fulfill their duties and obligations for the meeting, event or activity as set forth in the RI constitutional documents, the *Rotary Code of Policies*, the *Rotary Foundation Code of Policies* or official program for the meeting, event or activity. Funded travelers who fail to fulfill their duties and responsibilities shall not be reimbursed by RI for any expenses associated with the travel and shall return to Rotary International or its Foundation all amounts paid to them or on their behalf by Rotary International or its Foundation in connection with the travel. All invitations to participate in travel funded by Rotary International or its Foundation shall include reference to these requirements.

3. Only properly authorized travel expenses in the service of Rotary International or its Foundation will be paid for or reimbursed. Non-funded travel arrangements are the responsibility of the individual traveler.

4. All funded travelers must submit electronically, in a typed format, a travel request form, to the appropriate RITS designated agency. To take advantage of advance

purchase discounts, funded travelers are to contact RITS as soon as they receive their official authorization to travel. This authorization will include the cost center and account number of the department within Rotary International or The Rotary Foundation that will be paying for the travel assignment. These numbers must be filled in on the travel request form. All domestic travel should be ticketed at least 16 days prior to departure and international travel 24 days prior to departure.

5. Travelers will use preferred airlines that provide discounts to Rotary International and its Foundation if such achieves lowest total cost of travel and recognizes the value of the travelers' time.

6. Persons traveling at the expense of Rotary International or its Foundation may secure their own travel medical and accident insurance at their own personal cost. Rotary senior leaders (Board Members, Foundation Trustees and past Board Members and past Foundation Trustees) traveling on Rotary business, committee, task force or resource group members traveling on funded Rotary business, and past senior leaders traveling at the request of the president or the trustee chairman are provided travel insurance by Rotary International.

7. Travelers will accept flights with up to one additional connection ~~of~~ from the most direct routing if considerable cost savings can be achieved while recognizing the value of the travelers' time.

8. Flights will be booked through the most economical airports provided the cost of ground transportation does not increase the total cost of travel nor substantially increase the total traveling time ~~to and from the airports~~. A change of airport for flight connections shall be avoided if possible.

9. All travel arrangements, including air transportation, hotels, and rental cars, funded by Rotary International and its Foundation are to be handled by RITS or the appropriate RITS-designated travel agency unless released for local purchase. Travelers are encouraged to submit requests for local purchase authorization if they

believe they can purchase a lower cost airfare transportation, hotels, and rental cars, through a non RITS-designated travel agency. For air transportation, the local purchase authorization request must include an official travel itinerary, which indicates flight numbers, flight times, airline and total cost. The traveler will only be authorized for local purchase if the airfare provided by the non RITS-designated agency is at least US\$100.00 lower than the RITS airfare. RITS reserves the right to deny local purchase requests based on its evaluation of the routing, seat availability, and airline selected by the non-RITS agency. The traveler will be reimbursed for the authorized amount upon completion of the trip and submission of the applicable receipts, along with an official Rotary International Expense Statement.

10. Travelers arriving for official meetings may arrive one day prior to the first meeting date. Travelers arriving from destinations 4000km. (2500 miles) and further, or whose total travel time is eight hours or more, may arrive two days prior to the first meeting date if their RITS scheduled flight cannot arrive before 15:00 hours the day before the meeting is scheduled to begin. Travelers arriving from destinations 8000km. (5000 miles) and further, or whose total travel time is fourteen hours or more, may arrive two days prior to the first meeting date. Committee chairmen may arrive two days prior to the first meeting date. Past Presidents traveling more than 4000km. (2500 miles), or whose total travel time is eight hours or more, may arrive one day prior to the general arrival date for the Council on Legislation, International Assembly and International Convention, unless they are otherwise required to arrive earlier in respect of any other meeting. Lodging, meal and general expense costs of travelers arriving within these time frames will be the responsibility of Rotary International. Travelers arriving earlier than these guidelines or staying longer than the night of their last meeting will do so at their own expense.

If a committee meeting ends on Friday and there is considerable saving on airfares by staying over Saturday, the Saturday night lodging, meal and general expense costs will be paid by Rotary International. The same rule would apply to a Saturday arrival for meetings beginning on Monday. (This does not apply to travel to the International Assembly, International Convention, and Council on Legislation as travel policy may be modified to best meet the objectives of those meetings.)

11. Travel by transportation other than commercial aircraft must be authorized and will be reimbursed provided the cost does not exceed the amount of a RITS calculated, round-trip airfare.

12. If air service is unavailable, travelers will be reimbursed for the cost of the Rotary authorized, most economical, alternate form of transportation (i.e. personal automobile, train, bus, ferry). If anticipated travel costs exceed US\$350, RITS authorization is required.

13. Authorized travel by personal automobile will be reimbursed for the actual distance driven, on a per mile/kilometer basis as predetermined annually by Rotary International on a country-by-country basis. This mileage rate accounts for fuel costs, therefore, fuel may not be expensed in addition to the mileage. Mileage costs over US\$350.00 require RITS authorization.

14. Approved travel by rental car will be authorized for intermediate or smaller size cars. Rotary will not reimburse Collision Damage Waiver or Personal Accident Insurance on rental cars.

15. Travelers will receive reimbursement in an amount up to the class of service for which they are eligible.

16. Travelers will pay the cost of any personal travel booked in conjunction with authorized Rotary International travel.

17. Frequent flyer miles earned through tickets purchased by Rotary International will be credited to the account(s) of the individual traveler. Free tickets obtained by using frequent flyer miles are not reimbursable.

18. Exceptions to travel policy may be applied for in writing to the General Secretary. Examples of exceptions that may not be applied for include:

- a. The selection of specific airlines for frequent flyer benefits where Rotary has the opportunity to take advantage of lower fares or fulfill its contractual commitments with its preferred airlines;
- b. The selection of full economy/coach class fares (for the benefit of personal first or business class upgrades), where lower discount fares may be available; noting no change to the current travel policy for those entitled to business class where business class is not available.

AIRLINE CLASS OF SERVICE

Funded Travelers will make use of the lowest reasonable economy airfare which will serve the RI or The Rotary Foundation purposes of the journey while providing reasonable comfort and taking into account all en route travel costs and the value of the travelers' time.

Rotary Senior Leaders may make use of upgrades to the class of service for which they are eligible and may always elect to travel at a less expensive class of service.

First class if business class sleeper seats are not offered

- President
- President elect
- Trustee Chair
- Spouses of the above when traveling at Rotary's expense

Business class or premium cabin equivalent on flights with a total travel time of longer than four hours

- Rotary International Board of Directors
- Rotary Foundation Trustees
- President nominee
- Past Presidents
- Past Trustee Chair
- General Secretary
- Directors elect in conjunction with the Rotary International Convention and adjoining Board meetings
- Incoming Trustees in conjunction with their preparation as a Trustee
- Aides to the President, President elect, Trustee Chair and Trustee chair elect
- Convention speakers at the invitation of the RI President
- Major award recipients at the invitation of the RI President
- Spouses of the above when traveling at Rotary's expense
- * exception being candidates invited to the Nominating Committee for RI President shall be funded to travel in economy class

*Past Directors, Trustees, General Secretaries**

- Upgradeable coach class on flights with a total travel time of longer than four hours. Rotary will fund up to 175% of the lowest cost coach ticket provided that the Past Director or Trustee pays the additional difference, if any, at the time of booking to secure the next highest class of service
- Business class or premium cabin equivalent on flights with a total travel time of longer than eight hours
- Spouses of the above when traveling at Rotary's expense
- *Past General Secretaries when serving as an official representative of Rotary International at the request of the President

Emergency Situations

The General Secretary is permitted to authorize the purchase of any class of service to secure the safe evacuation of funded travelers during emergency situations

For the purpose of this policy, the length of total travel time a flight shall be defined as the scheduled departure of first flight to arrival of last flight.

REIMBURSEMENT FOR TRAVEL EXPENSES

1. All requests for reimbursement of business expenses shall be submitted on a RI expense statement within 60 days of when the expenses were incurred. Expense statements received after 60 days will not be reimbursed unless authorized by the General Secretary in exceptional cases where circumstances warrant such action.
2. Travelers on Rotary International and its Foundation business are to submit receipts for all expenses equal to or over US\$75.00.
3. If ~~international~~ forced travel connection time exceeds 7 daytime hours, Rotary will reimburse the traveler for the cost of a day room, based on actual receipts, ~~provided that the room is booked by RITS.~~ If ~~international~~ schedules an itinerary requires a forced overnight stay, Rotary will reimburse the actual hotel costs of a reasonably priced hotel room ~~provided that it is booked by RITS.~~
- 5.4. Reimbursement to travelers for locally purchased airline tickets authorized by RITS is to be processed upon submission of applicable receipts on an official Rotary International Expense Statement to the Finance Department or to the appropriate Rotary International Office or Fiscal Agent. The submission of the required documentation may not occur prior to the commencement of travel.
- 6.5. Rotary will only reimburse Rotary spouse travel expenses incurred for a bona fide business purpose for Rotary. It is essential that the business purposes of the spouse travel, along with the amounts requested for spouse expense reimbursement, be substantiated with appropriate documentation and by utilizing an RI "Document of Reimbursable Activities of Spouse". Rotarians and spouses who fail to fulfill these requirements shall not be reimbursed by Rotary for the expenses associated with the travel and shall return to RI all amounts paid to them or on their behalf to Rotary in connection with the travel. Persons who travel at RI expense may be subject

to income taxes on the value of the travel if the travel is not for bona fide business purposes.

- 7.6.** For spouses accompanying Rotarians on multiple travel segments, spouse travel expenses will only be eligible for reimbursement if the spouse incurred those expenses while conducting official Rotary business on approved and funded Rotary assignments. These expenses will be billed to the cost center authorizing the spouse travel. Any additional costs for spouses accompanying Rotarians on multiple travel assignments beyond the spouse funded portion will be at the personal expense of the Rotarian.
- 8.7.** All reasonable expenses such as taxi fare, hotel shuttle buses, and parking fees will be reimbursed.
- 9.8.** The actual costs of moderately priced, standard hotel rooms and car rentals will be reimbursed at a cost level appropriate to the area, provided that they are booked ~~by~~ through RITS.
- 10.9.** The actual costs of meals will be reimbursed. If attendance at a hosted official meeting function is mandatory, Rotary International will not reimburse for the costs of any alternate food or beverage.
- 11.10.** Telephone, laundry and valet: reasonable telephone, laundry, dry cleaning, and/or valet expenses incurred while on RI business are reimbursable.
- 12.11.** Tickets issued by RITS provide limited accident and baggage insurance. The cost of additional insurance coverage is the responsibility of the traveler and will not be reimbursed by Rotary International.
- 13.12.** For all individuals traveling at RI expense, the General Secretary shall limit the use of master account billing procedures to the costs of the hotel room and tax only. All other business expenses will be reimbursed according to the standard reimbursement procedures.

APPENDIX G

RI DIRECTOR AND RI PRESIDENT JOB DESCRIPTIONS (Decision 164)

RI Director Job Description

Position

RI Bylaws section 5.010. provides that the RI Board of Directors is responsible for doing whatever may be necessary for the furtherance of the purposes of RI, the attainment of the Object of Rotary, the study and teaching of its fundamentals, the preservation of its ideals, ethics, and unique features of organization, and its extension throughout the world.

As the governing body of the association, the RI Board establishes policy for the organization and evaluates the implementation of the policy. The RI Board is further charged with adopting a strategic plan and overseeing its implementation. The RI Board also has other detailed responsibilities such as program planning, adopting the annual budget and providing financial oversight, promoting Rotary ideals, supervising all RI officers, committees, districts and clubs, electing and evaluating the general secretary, and motivating districts, clubs, and Rotarians.

Members of the RI Board are elected at the annual RI Convention by Rotary clubs from around the globe. Board members represent the entire Rotary world and not only the clubs in the zone or region from which they have been nominated. Members of RI's Board serve without compensation other than reimbursement of reasonable business expenses.

Primary Duties and Responsibilities

1. Conform with duties outlined in RI's constitutional documents and the Board's Code of Policies
2. Prepare for Board meetings by studying the materials provided in advance of the meeting
3. Work with the president on setting the director's individual goals for the year
4. Attend and participate in the annual International Assembly and International Convention in the year before and during service on the Board

5. Prepare for and attend the Council on Legislation (if occurring during the director's term), and be willing to speak on behalf of the Board at the Council
6. Travel on behalf of or at the request of the RI president and represent the president at Rotary functions, as assigned
7. Act as spokesperson with media on behalf of RI and its Foundation, when necessary
8. Motivate the leaders of the association, its officers, committees, member clubs and Rotarians
9. Visit districts in the director's respective zone(s) to further the ideals of Rotary, and communicate regularly with governors in their zones
10. Convene an annual Rotary Institute(s) in director's respective zone(s) as requested by the president, and oversee all preparations for such meetings
11. Act as liaison to RI and/or Foundation committees, and accept Board committee assignments made by the president
12. Collaborate with other Board members to set policy, strategic direction and vision for Rotary
13. Follow RI's "Conflict of Interest Policy," "Code of Ethics," and RI's policy on expense reimbursements for directors
14. Fulfill all the legal obligations of a director of an Illinois not-for-profit corporation
15. Contribute to the effective operation of the RI Board by:
 - a. Establishing strong, collaborative, and mutually respectful relationships and team approaches with other officers, leaders, and representatives of the organization including trustees, regional leaders, district officers, and RI staff

- b. Hiring, conducting an annual performance review, and setting the compensation of the General Secretary
- c. Providing oversight and prudent use of all assets of RI and TRF, including facilities, people and goodwill
- d. Making decisions in the best interest of the organization; not in the directors' self-interest.
- e. Serving as a trusted advisor to the General Secretary in developing and implementing Rotary's strategic plan
- f. Reviewing outcomes and metrics to evaluate the Board's impact, and regularly measure its performance and effectiveness using those metrics
- g. Reviewing agenda and supporting materials prior to board and committee meetings
- h. Approving annual budget, audit reports, and other significant business matters
- i. Partnering with the General Secretary and other directors to ensure that board decisions are implemented while respecting the general secretary's authority to manage the day-to-day operations of the Secretariat

16. Perform other duties as assigned by the President or the Board

Board Terms/Participation

There are 17 Rotary International directors who are elected to serve two-year terms. Directors are expected to attend and participate in four board meetings annually, normally held at the World Headquarters in Evanston, Illinois, USA or in the vicinity of the annual international convention or the international assembly. Directors are also expected to attend an orientation program while directors-elect, and attend up to two Board meetings as observers. Directors are not eligible to be reelected. Directors serve without compensation.

Qualifications

A candidate for the office of director of RI shall have served a full term as a governor prior to being proposed as a candidate (except where service for less than a full term may be determined by the board to satisfy the intent of this provision) with at least three years of time having elapsed since service as a governor. Such candidate shall also have attended at least two institutes

and one convention in the 36-month period prior to being proposed.

This is an extraordinary opportunity for an individual who is passionate about Rotary's mission and who has a track record of organizational leadership. Selected Board Members should have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to work collaboratively with other well-qualified, high-performing board members.

Ideal candidates should have the following qualifications:

- professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- commitment to and understanding of Rotary's members and beneficiaries
- diplomatic skills and a natural affinity for cultivating relationships and building consensus among diverse individuals
- personal qualities of integrity, credibility, and a passion for improving Rotary
- knowledge of Rotary International and The Rotary Foundation programs, finances, operations and administration
- experience in serving on other governing bodies with specific focus on non-profit or charitable aims
- strong collaboration and negotiation skills
- effective communication skills (both verbal and written)
- ability to translate the organizational vision into an effective action plan in the zone from which the director is elected.
- ability to work collaboratively with predecessors and successors

RI President Job Description

Position

The RI President is the highest officer of RI. The President is a member of the RI Board of Directors.

RI President Duties and Responsibilities

In addition to the duties and responsibilities of an RI director (see Director's position description), the RI president also

1. Shall be a positive and motivational leader for Rotarians worldwide
2. Is the principal person to speak on behalf of RI
3. Presides at all conventions, meetings of the Board, and other international RI meetings
4. Counsels the general secretary
5. Appoints RI committees and liaisons (after consultation with the Board), district conference representatives, and other volunteer positions
6. Nominates Trustees of The Rotary Foundation for election by the Board
7. Selects an annual theme and proposes annual goals
8. Consults with directors at the beginning of the year to agree on their individual goals
9. Reports to the Board at each meeting on decisions made between meetings
10. Reviews the performance of governors and arranges for any necessary counseling and guidance
11. Performs other duties of the office consistent with RI's strategic plan, including those delegated to the president by the RI Board
12. Promotes membership as Rotary's highest internal organizational priority.
13. Visits Rotarians around the world within the limits of budget and policies fixed by the Board
14. Serves *ex officio* as a member of committees and may attend their meetings.

15. Discusses issues confronting the organization with the General Secretary and Board
16. Helps guide and mediate Board actions with respect to organizational priorities and governance concerns.
17. Reviews with the General Secretary any issues of concern to the Board.
18. Monitors organizational plans and financial reports.
19. Takes a leadership role in promoting The Rotary Foundation of Rotary International.
20. Partners with the General Secretary to ensure that board decisions are implemented while respecting the general secretary's authority to manage the day-to-day operations of the Secretariat staff. Addresses with the Board any matters of clarity in roles and responsibilities between the board and the Secretariat staff.
21. Consults regularly and collaborates with the Chairman of the Rotary Foundation
22. Consults regularly and collaborates with the President-elect and President-nominee.

President Terms/participation

The Rotary International president serves a one-year term. In the year before taking office, the president serves as president-elect. Both the president and president-elect are members of the RI Board. As such, the president and president-elect are expected to attend and participate in four board meetings annually, normally held at the World Headquarters in Evanston, Illinois, USA or in the vicinity of the annual convention or the international assembly. The president-elect is also expected to attend an orientation program before taking office, and attend up to two Board meetings as an observer. The president is not eligible to be reelected.

Qualifications

A candidate for the office of president of RI shall have served a full term as a director of RI prior to being nominated for such office except where service for less than a full term may be determined by the board to satisfy the intent of this provision.

This is an extraordinary opportunity for an individual who is passionate about Rotary's mission and who has a track record of organizational leadership. Candidates

should have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to work collaboratively with other well-qualified, high-performing board members and organizational leaders.

Ideal candidates should have the following qualifications:

- professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- commitment to and understanding of Rotary's members and beneficiaries
- diplomatic skills and a natural affinity for cultivating relationships and building consensus among diverse individuals
- personal qualities of integrity, credibility, and a passion for improving Rotary
- knowledge of Rotary International and The Rotary Foundation programs, finances, operations and administration
- experience in serving on other governing bodies with specific focus on non-profit or charitable aims
- strong collaboration and negotiation skills
- effective communication skills (both verbal and written)
- ability to translate the organizational vision into an effective action plan during his/her year.
- ability to work collaboratively with predecessors and successors

APPENDIX H

STANDARD OF CONDUCT FOR INTERACTIONS WITH SECRETARIAT STAFF (Decision 164)

RI is committed to maintaining a professional work environment for its employees. Rotarians are expected to interact with staff members in a professionally respectful, collaborative, and courteous manner, whether such interaction be in person, or by telephone, email, or other form of communication, and whether the interaction occurs in an RI office, at a Rotary event or function or elsewhere. If an employee believes that he/she has been mistreated or observes mistreatment of another staff member by a Rotarian in connection with Rotary business then the employee is encouraged to report the alleged mistreatment to his or her manager or another manager within Rotary.

Furthermore, RI is also committed to maintaining a work environment that is free of any form of harassment, whether harassment is initiated by Rotarians, other volunteers, employees, vendors, or others with whom employees have contact while performing their jobs. RI will take appropriate measures to prevent and/or stop any such harassment. If an employee believes that he/she has been harassed in connection with Rotary business, then the employee is encouraged to report the alleged harassment to his or her manager or another manager within Rotary.

APPENDIX I

RECOGNITION FOR OUTSTANDING STAFF COMMUNITY SERVICE (Decision 166)

Objective:

To ~~recognize RI employees create an annual recognition~~ for outstanding service to their communities ~~by RI employees.~~

Eligibility:

1. Nominees for the recognition must be employed on a regular, full-time basis at RI World Headquarters or an ~~RI Service Center~~ international office.
2. Nominees must be involved in a program of a recognized, non-profit organization whose purpose is to improve the quality of life in the recipients' communities.
3. Nominees must have been serving as unpaid volunteers with the organizations for at least one year, or have supported a special event throughout its duration.
4. The work for which RI staff persons are nominated must be performed while they are employed by RI, although it may be a continuation of work begun before such employment.
5. The work to be recognized is to have been performed in the calendar year preceding the deadline for nominations.

Nomination process:

A nomination form, ~~obtained from RI and available in English, Korean, Japanese, Portuguese and Spanish,~~ is to be completed and signed by the head of the non-profit organization the employee has served. ~~Any employee who wishes to be nominated may supply the form to the organization for which he or she volunteers.~~ Nominations must be received by RI by 15 March each year.

Judging process:

~~The General Secretary each year will appoint a~~ The panel comprising RI staff members at World Headquarters and one or more Service Centers, plus a Rotarian the RI president, Foundation Trustee chair, general secretary and deputy general secretary. ~~The panel~~ will review all nomination forms and select two winners (one from the World Headquarters and one from an international office). ~~forward those it deems outstanding to the General Secretary, who will convey them to the President for his final selection of the recipients.~~

Form of recognition:

~~Two staff persons annually shall be recognized, one from World Headquarters and one from an RI service center.~~ Each award shall be US\$2,500 ~~US\$1,000~~, to be ~~shared equally by the employee and the~~ paid to the non-profit organization he or she serves, in the employee's name. Each RI staff recipient also will receive a certificate plaque. ~~If the organization is not funded or equipped through donations, the organization's share will not be awarded.~~ The awards ~~to the employees and the organizations~~ will be announced by the RI president at the annual staff-attended changeover ceremony or as otherwise decided by the president.

APPENDIX K

DISTRICTS WITH MEMBERSHIP BELOW 1,100 ROTARIANS (Decision 178)

District	Description	Clubs	Members
1380	FINLAND	33	1007
1912	SLOVENIA	45	1013
2220	RUSSIAN FEDERATION (west of Ural mountains)	50	823
2484	(Part of) GREECE	37	726
3420	(part of) INDONESIA	52	1069
4150	MEXICO--(Colima, Nayarit, part of Jalisco and part of Sinaloa)	67	1067
4160	MEXICO--(Michoacan, Queretaro, Guanajuato, parts of Jalisco and Hidalgo)	67	1051
4310	BRAZIL--(part of Sao Paulo)	48	1053
4380	VENEZUELA--(Western part)	56	1096
4410	BRAZIL--(Espirito Santo)	41	1070
4651	BRAZIL--(part of Santa Catarina)	45	947
4720	BRAZIL--(Acre, Amazonas, Para, Amapa, Rondonia, and Roraima)	50	1053
4750	BRAZIL--(part of Rio de Janeiro)	47	1106
4815	ARGENTINA--(Cordoba, La Riojá, and part of Catamarca)	69	1073
4855	ARGENTINA--(part of Buenos Aires)	67	1002
4915	ARGENTINA--(part of Buenos Aires)	74	1078
4920	ARGENTINA--(parts of La Pampa, and Buenos Aires)	61	1069
4930	ARGENTINA--(Part of Buenos Aires, Neuquen, Río Negro, Chubut, Santa Cruz, Tierra del Fuego, Antártida e Islas del Atlantico Sur)	44	751
4970	URUGUAY--(Western part)	55	1083
5510	USA--(Arizona)	34	1091
5670	USA--(Kansas)	31	1088
7000	PUERTO RICO	31	992
7330	USA--(Pennsylvania)	40	1109
7510	USA--(parts of New Jersey and Pennsylvania)	39	1043
7530	USA--(West Virginia)	30	1080
7640	USA--(New Jersey)	47	1100
9550	AUSTRALIA--(Northern Territory; part of Queensland); (and) TIMOR LESTE, DEM. REP. of	44	964
9700	AUSTRALIA--(part of New South Wales)	40	1114
9910	NEW CALEDONIA; (part of) NEW ZEALAND; NORFOLK ISLAND, (and) VANUATU	41	1109

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